



## NATIONAL COUNCIL ON LASER CERTIFICATION, Inc.

*not-for-profit laser credentialing, Est 2000*

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### QUICK SUMMARY TO OBTAIN AN NCLC CERTIFICATION

**If you opened this PDF file in your browser window, you'll first need to save (download) it to your computer, and then re-open it from there, if you want the hyperlinks to function.**

Here is a summary of the steps taken to obtain an NCLC Laser Certification. **Read the Certification Handbook** for complete information, but this is a summary of the application process up to the point of scheduling a proctor to supervise the exam. The handbook discusses the various types of Certifications which include 1. Medical Laser Safety Officer 2. Laser Repair Technician 3. Aesthetic Laser Operator (which includes the hair removal as part of it) 4. Laser Hair Removal Specialist, and the specific requirements and documents needed for each.

There is also a 9 minute video that provides an overview of the Laser Certification process. You'll find this on the Laser Training YouTube Channel at <https://www.youtube.com/watch?v=KPlnFyWRwTQ&t=339s>.

Remember that a Certification is not a license to practice, although some States/Countries do require an NCLC Certification as part of a licensing process. To read about the differences between the NCLC International Laser Certifications, Accredited Certificates of Training from any provider, and Governmental licensing read a summary article available at <http://www.lasertraining.org/LaserLicensing&Credentialing0906.pdf>.

***A Laser Certification reflects Professional Credentials that set you apart from the rest.***

Decide which Certification(s) to earn, and then read the requirements carefully in the Certification Handbook. You'll submit an application and supporting documents.

1. **DOWNLOAD AND THOROUGHLY READ THE CERTIFICATION HANDBOOK** for the Certification you desire. Also read the requirements for Certification Renewal after 3 years. The handbook is at [https://lasercertification.org/NCLC\\_Certification\\_Candidates\\_Handbook.pdf](https://lasercertification.org/NCLC_Certification_Candidates_Handbook.pdf)
2. **DOWNLOAD THE APPLICATION FORM:** Download, complete and return your application form to the NCLC for approval. Choose which Certification and download from the page <https://lasercertification.org/applications.html> . On that page please read all of the instructions. For hair removal only, you'll also need to submit 20 cases on the form available on that page, but you can take the exam before you've acquired the cases if you meet the educational requirement. If it's the Aesthetic Certification (which includes Hair Removal) then you can either meet that same 20 cases requirement, or you can meet the "1 year experience in the field" requirement, and it is in the field of healthcare/medicine/nursing/aesthetics, etc. – it does not have to be with lasers. Read the requirements for full certification for the other ones as well, but you can at least sit for the examination if you meet the required hours of training for each.
3. **TRAINING DOCUMENTATION:** Submit your documentation (a copy of formal training certificates) to show that you meet the training requirement – it should be 15 hours or more for Safety Officer, 16 or more for hair removal, 24 or more for the Aesthetic, and 40 or more for Repair Technician. The number of hours of training should be clearly printed on the official Certificate(s) of Training.  
If you need training to meet this requirement you may enroll in a course offered by our sister non-profit organization, Professional Medical Education Association at <https://www.LaserTraining.org>, or any educational provider that will award you an accredited certificate of training upon completion.

4. **BACKGROUND REQUIREMENTS:** You'll also need to meet the general background educational requirements and submit a document verifying that. It's explained in the handbook but that would be your college degree, vocational school degree, or some type of healthcare credential such as MD, RN, Aesthetician, or technical credential such as CBET for Repair – etc. If you have diplomas or a credentials card to copy and send, then that will suffice for a document. (Read the Handbook for details of the various Certifications)  
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5. **RETURN APPLICATION:** Fax or scan and email your application and supporting documents to us at (fax) 01-305-946-0232, or scan and attach to an email sent to [info@lasercertification.org](mailto:info@lasercertification.org).
6. **PAYMENT:** Make your payment for the combined testing and application fee to us. The Repair Certification is \$285 USD, or \$235 USD for all the other Certifications. You may use a credit card on a secure page on our website if you like. That page is at [https://lasertraining.org/NCLC/NCLC\\_Payments.php](https://lasertraining.org/NCLC/NCLC_Payments.php) .
7. **REVIEWS and PRACTICE EXAMS:** Certification Review outlines are available free of charge for each of the Laser Certification exams, and are available on the page [https://lasercertification.org/exam\\_reviews.html](https://lasercertification.org/exam_reviews.html). These are a summary listing of all the categories and key points on the exam, but is not teaching material itself. There are also online practice exams available for some of the Certifications on the page <https://lasercertification.org/Practice-Exams.php> . They are not exactly the same as the actual exam, but do cover exactly the same content areas.
8. **TESTING:** Once we approve your application (to see that you've met the requirements) we'll email a notice to both you and our testing organization ETA international that you are authorized to sit for the exam. At that point you may contact ETA to arrange testing at a proctor location nearest you. You'll find a discussion of this and a link to ETA's proctor locations on our page at <https://lasercertification.org/locations.html>.  
**ETA has initiated a "Remote Proctoring" capability where you can take the exam online on your computer under certain monitored conditions.** Your computer will need a web camera and microphone. This would be arranged by ETA when you contact them. The savings in time and travel make this form of exam administration VERY efficient.  
**DO NOT CONTACT ETA NOR ANY INDIVIDUAL PROCTOR UNTIL YOU HAVE BEEN APPROVED TO SIT FOR THE EXAM.**  
NOTE: Please also note that exams are frequently administered at the end of some laser training courses offered by Professional Medical Education Assn, and other authorized programs who have an approved proctor available at the end of training. You can also arrange for a proctor to travel to your facility to administer the exam to qualified individuals, and information is at [https://lasercertification.org/onsite\\_testing.html](https://lasercertification.org/onsite_testing.html).

After you've obtained your Laser Certification credential, you'll need to renew it once every 3 years. Current renewal fees are \$95 for each of the Certifications. You must meet the continued competency requirement (discussed in the Handbook) by showing evidence of continuing education of 24 hours or more every three years in your professional field, or an attestation statement from a Medical director or Administrator to show that you are active in your field.

**INTERNATIONAL LASER CERTIFICATION REGISTRY** – The NCLC is in the process of creating a publicly accessible registry list of laser certifications that is searchable by the general public to find providers, and by health care authorities to verify laser certification credentials. It is not fully operational yet but is located at <https://nclc.clubexpress.com>. If you obtain a certification you will be listed in that directory. Initially only your name, certification and general location (not address nor contact info) will be shown. As a member you can go in and allow as much or as little information to show on your listing, including posting a bio for review, and/or listing your business in the business directly section so that potential clients can review your business and contact you. This will take some time before it is fully activated and operational.

For any questions please contact the NCLC in the U.S. (East Coast time) at 01.305.407.8901, or email to [Info@LaserCertification.org](mailto:Info@LaserCertification.org).